



# EMPLOYMENT SERVICES

**Join us daily, Monday through Friday, 10:00 a.m.  
for an  
ORIENTATION SESSION**

For more information, please visit [www.mamjobsnetwork.org](http://www.mamjobsnetwork.org)

## **WE CAN HELP YOU WITH:**

- Overcoming Obstacles
- Writing & Improving Your Resume
- Job Search Strategies
- Mock Interviews
- Soft Skills Training
- Computer Skills Training
- Coaching
- Mentoring
- Networking/ LinkedIn
- Certification Program

MAM's Employment Services Programs can give you the edge to compete in a tough job market.

We teach our clients how to find and keep great jobs.



# EMPLOYMENT CERTIFICATION PROGRAM

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## **CURRICULUM:**

- Personal Responsibility
  - Knowing Yourself
  - Elevator Speech
- Managing Obstacles
- Resume Writing
- Job Search Strategies
- Interviewing Skills
- Soft Skills
  - Working With Others
  - Conflict Resolution
  - Professionalism
- Networking / LinkedIn
- WorkKeys Career Readiness Certification from HCC

## **ELIGIBILITY:**

- Proficient in English
- Legally able to work in the U.S.
- HS diploma or GED
- Computer literacy
- Pass criminal background check
- Pass drug screening

## **Rigorous, Empowering and Fun!**

The program consists of six interactive workshops, plus homework and engaging activities that help you learn from other clients and a standardized exam, over a one-month period.

ECP Graduates have shown double the success rate compared to our other clients.

**MAM Family Education Programs**  
1625 Blalock Road, Houston, TX 77080

713-574-7545  
[www.mamjobsnetwork.org](http://www.mamjobsnetwork.org)